

Note to ASERA presenters, Apr 15, 2020

Instructions for Preparation of Papers and Posters

This message includes important information for presenters at ASERA2020. The conference will be held online, including both synchronous and asynchronous elements, over the period June 24-26, 2020. Paper presenters are invited to prepare a pre-recorded presentation (see below for details). Paper presentations will be clustered (as they are for a usual face-to-face conference). Hosted live discussion spaces will be set up for clusters during the conference to provide the chance for conversations about the research, and to allow participants to ask questions and be together virtually during this dedicated time. The presentations will be available via the Members' section of the ASERA website ahead of the conference so that you can view them and plan your attendance at the live sessions. Posters will be similarly clustered and discussants designated for asynchronous feedback.

FAQ

"What do I need to do now?"

- Renew your ASERA membership (make sure that you are up-to-date at least until early July) following the usual processes from the ASERA homepage, since only ASERA members will be able to submit a presentation or attend the conference
- Prepare and upload your presentation according to the specifications and the accepted format (paper or poster) as detailed below.
- Volunteer to lead a discussion session by emailing info@asera.org.au
- Watch the ASERA 2020 conference website for announcements and block off the conference dates in your calendar

"Who needs to register for the conference?"

- Everyone attending or presenting at the conference needs to be a current ASERA member.
- Follow the links on the ASERA homepage to join the Association.

"What are the deadlines?"

- Indicate your 'intention to present' by April 30, 2020 – i.e. that you will prepare a presentation for the conference – via email: info@asera.org.au
- Renew your membership or become an ASERA member by May 25, 2020
- Upload your presentation to the designated space by May 25, 2020
- After this, watch for announcements on the ASERA website that the conference program is ready.

"What will the conference be like?"

Pre-recorded presentations will be available for ASERA Members ahead of time and Members are encouraged to review the paper talks before the conference and plan attendance at the discussion sessions. Papers will be clustered and assigned a facilitator who will guide the live discussion with presenters and interested others via a Zoom link during a designated timeslot during the conference. Posters will be available asynchronously and will be clustered so that each poster receives dedicated feedback.

"What about Special Events?"

There are a number of special events being planned for the conference, such as symposia, demonstrations, Guest Talks from our new Emeriti, AGM, a virtual cocktail party and more. Stay tuned for information and plan to attend.

For presentations that were accepted as papers:

Prepare your presentation as a 10-15 min. narrated slide show or video using the video production software of your choice. Upload the presentation to YouTube with setting as 'unlisted'. Be aware of time limits for YouTube uploads. Unlisted means that only those who know the URL can access your uploaded file. If you need help with uploading, please contact Dr Helen Georgiou at

helengeo@uow.edu.au

The URL of each paper presentation will be included in the conference program as a hyperlink.

Send the URL with the title of your talk, names of co-authors and contact emails for each author to helengeo@uow.edu.au

For presentations that were accepted as posters:

Prepare a virtual poster as a single page document (either powerpoint or pdf). Send the file along with the title of your talk, names of co-authors and contact emails for each author to

wnielsen@uow.edu.au

Where should I go to ask more questions?

Get in touch with the conference convenor at wnielsen@uow.edu.au